

**TOWN OF PENNINGTON GAP
ORGANIZATIONAL MEETING
JANUARY 3, 2022, 1:00 PM**

1. Call Meeting to order - Mayor Larry Holbrook
2. Approval of Agenda
3. New Business
 - a. Meeting time/day.
 - b. Adopt Robert's Rules of Order
 - c. Adopt State Code (Greg's suggestion on charges?)
 - d. Committees, times, dates
 1. Leeman Field
 2. Emergency Services
 3. Finance
 4. Personnel
 5. Lee Theatre
 6. Beautification
4. Closed Session
5. Council Action
6. Adjourn Adjournment

Town of Pennington Gap
Council Meeting
January 3, 2023

Record of attendance:

1:00 PM

Mayor: Larry Holbrook
Council: Jill Carson-absent
Gary McElyea
Jeff Martin
Terry Pope
Jimmy Warner-absent
Town Manager: Keith Harless
Assistant Town Manager: Brian Skidmore
Town Attorney: Greg Edwards
Town Clerk: Karen Maggard

1. Mayor Holbrook called the meeting to order at 1:06 PM.
2. **Agenda**-Terry Pope made a Motion to accept the agenda. Jeff Martin seconded the Motion. Roll call vote as follows:

Jeff Martin	Aye
Gary McElyea	Aye
Terry Pope	Aye
Larry Holbrook	Aye

3. **New Business:**
 - a. Meeting time/day- Terry Pope made a Motion to remain on 3rd Monday at 6:00 PM. Jeff Martin seconded the Motion. Roll call vote as follows:

Jeff Martin	Aye
Gary McElyea	Aye
Terry Pope	Aye
Larry Holbrook	Aye
 - b. Adopt Robert's Rules of Order-Jeff Martin made a Motion to follow Robert's Rules of Order. Gary McElyea seconded the Motion. Roll call vote as follows:

Jeff Martin	Aye
Gary McElyea	Aye
Terry Pope	Aye
Larry Holbrook	Aye
 - c. Adopt State Code-Jeff Martin made a Motion to adopt all State Code except misdemeanors shall carry no jail time, only fines. Gary McElyea seconded the Motion. Roll call vote as follows:

Jeff Martin	Aye
Gary McElyea	Aye
Terry Pope	Aye
Larry Holbrook	Aye
4. At 1:10 PM, Terry Pope made a Motion to enter executive session pursuant to Virginia Code Section 2.2-3711A1 for assignment, appointment, promotion, salaries, disciplining, or resignation of employees. Gary McElyea seconded the Motion. Roll call vote as follows:

Jeff Martin	Aye
-------------	-----

Town of Pennington Gap
Council Meeting
January 3, 2023

Gary McElyea Aye
Terry Pope Aye
Larry Holbrook Aye

At 1:20 PM, Terry Pope made a Motion to reconvene to regular session. Jeff Martin seconded the Motion. Roll call vote as follows:

Jeff Martin Aye
Gary McElyea Aye
Terry Pope Aye
Larry Holbrook Aye

Terry Pope made a statement to attest that nothing was discussed during closed session other than the issues stated. Roll call vote as follows:

Jeff Martin Aye
Gary McElyea Aye
Terry Pope Aye
Larry Holbrook Aye

Gary McElyea made a Motion to leave all appointments and committee members and times the same. Jeff Martin seconded the Motion. Roll call vote as follows:

Jeff Martin Aye
Gary McElyea Aye
Terry Pope Aye
Larry Holbrook Aye

Current Committees are:

Leeman Field-Gary Mcelyea, Jeff Martin, Mayor Larry Holbrook
Emergency Services-Gary McElyea, Jeff Martin, Jimmy Warner
Finance-All Council members
Personnel-Jill Carson, Terry Pope
Lee Theatre-Terry Pope, Gary McElyea
Beautification-Jill Carson, Jimmy Warner, Karen Maggard


Current Appointments are:

Town Manager-Keith Harless
Treasurer/Deputy Clerk-Tina Rowe
Clerk/Deputy Treasurer-Karen Maggard
Police Chief-Jesse Jones
Town Attorney-Greg Edwards


Terry Pope made a Motion to adjourn. Mayor Holbrook seconded the Motion. Vote was unanimous.

Time of adjournment – 1:22 PM

Next meeting is January 17 due to holiday, 16th.


MAYOR LARRY W. HOLBROOK

ATTEST:



KAREN MAGGARD, CLERK

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Council of the Town of Pennington Gap, Virginia has convened closed session meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, 2.2-3711 of the Code of Virginia requires a certification by this Council of the Town of Pennington Gap, Virginia that such closed session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Pennington Gap, Virginia hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in closed session to which this certification resolution applies, and (ii) only such public business matters as were identified in the Motion convening the closed session were heard, discussed or considered by the Council of the Town of Pennington Gap, Virginia.

VOTE:

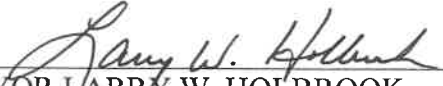
AYES: Mayor Larry W. Holbrook
Terry K. Pope
Gary McElyea
Jeff Martin

NAYS: (for each Nay vote the substance of the departure from the requirements of the Act should be described)

ABSENT DURING VOTE: Jimmy Warner, Jill Carson

ABSENT DURING CLOSED SESSION: Jimmy Warner, Jill Carson

MEETING DATE: January 3, 2023


MAYOR LARRY W. HOLBROOK