

Minutes- July 1, 2019
Town of Pennington Gap
Recessed Organizational Council Meeting

Record of Attendance:

10:00 AM

Mayor: Larry W. Holbrook
Council: Jill Carson
Gary McElyea
Jeff Martin
Terry K. Pope
Jimmy Warner-Absent

Town Manager: Keith Harless
Assistant Town Manager: Brian Skidmore
Town Attorney: Greg Edwards, Esq.
Town Clerk: Karen Maggard

1. Call to order: Mayor Larry Holbrook called the meeting to order at 10:10 AM.
2. Jeff Martin made a motion to approve the agenda. Larry Holbrook seconded the Motion. Motion with vote as follows:

Mayor Larry Holbrook	Aye
Jill Carson	Aye
Gary McElyea	Aye
Jeff Martin	Aye
Terry Pope	Aye
Jimmy Warner-Absent	

3. New Business

- a. It was agreed to leave regular meetings, the 3rd Monday, same time, 6:00 PM except for January and February, with holidays, will move to Tuesday.
- b. Gary McElyea made a Motion to use Robert's Rules of Order for meetings, Jeff Martin seconded the Motion. Vote as follows:

Mayor Larry Holbrook	Aye
Jill Carson	Aye
Gary McElyea	Aye
Jeff Martin	Aye
Terry Pope	Aye
Jimmy Warner-Absent	

- c. Jeff Martin made a Motion to adopt the Virginia State Code as a guide for the Town. Gary McElyea seconded the Motion. Vote as follows:

Mayor Larry Holbrook	Aye
Jill Carson	Aye

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Gary McElyea	Aye
Jeff Martin	Aye
Terry Pope	Aye
Jimmy Warner-Absent	

- d. Made a Motion to keep holidays for the Town employees the same. Larry Holbrook seconded the Motion. Vote as follows:

Mayor Larry Holbrook	Aye
Jill Carson	Aye
Gary McElyea	Aye
Jeff Martin	Aye
Terry Pope	Aye
Jimmy Warner-Absent	

- e. Terry Pope made a Motion to leave all committee and members the same as last year except to change the time to be 3:00 PM on the Thursday before Council meets. Gary McElyea seconded the Motion. Vote as follows:

Mayor Larry Holbrook	Aye
Jill Carson	Aye
Gary McElyea	Aye
Jeff Martin-Absent	
Terry Pope	Aye
Jimmy Warner-Absent	

4. At 10:20 AM, Terry Pope made a Motion to enter closed session pursuant to Virginia Code Section 2.2-3711A for assignment, appointment, promotion, salaries, disciplining, or resignation of employees. Larry Holbrook seconded the Motion. Vote as follows:

Mayor Larry Holbrook	Aye
Jill Carson	Aye
Gary McElyea	Aye
Jeff Martin	Aye
Terry Pope	Aye
Jimmy Warner-Absent	

At 10:40PM, Terry Pope made a Motion to reconvene regular session and certify that nothing was discussed during closed session other than the issues stated. Jeff Martin seconded the Motion. Certification as follows:

Mayor Larry Holbrook	Aye
Jill Carson	Aye
Gary McElyea	Aye
Jeff Martin	Aye
Terry Pope	Aye
Jimmy Warner-Absent	

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5. Council Action-

- a. Terry Pope made a Motion to appoint Jill Carson as Vice Mayor, Jeff Martin seconded the Motion. Vote as follows:

Mayor Larry Holbrook	Aye
Jill Carson	Aye
Gary McElyea	Abstain
Jeff Martin	Aye
Terry Pope	Aye
Jimmy Warner-Absent	

- b. Larry Holbrook made a Motion for Keith Harless to remain Town Manager, Terry Pope seconded the Motion. Vote as follows:

Mayor Larry Holbrook	Aye
Jill Carson	Aye
Gary McElyea	Aye
Jeff Martin	Aye
Terry Pope	Aye
Jimmy Warner-Absent	

- c. Jeff Martin made a Motion for Tina Rowe to remain Treasurer, Jill Carson seconded the Motion. Vote as follows:

Mayor Larry Holbrook	Aye
Jill Carson	Aye
Gary McElyea	Aye
Jeff Martin	Aye
Terry Pope	Aye
Jimmy Warner-Absent	

- d. Terry Pope made a Motion to have Karen Maggard as Clerk, Jill Carson seconded the Motion. Vote as follows:

Mayor Larry Holbrook	Aye
Jill Carson	Aye
Gary McElyea	Aye
Jeff Martin	Aye
Terry Pope	Aye
Jimmy Warner-Absent	

- e. No Chief of Police was nominated. Department will remain as is.

- f. Terry Pope made a Motion to have Greg Edwards as Town Attorney, Jeff Martin seconded the Motion. Vote as follows:

Mayor Larry Holbrook	Aye
Jill Carson	Aye

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Gary McElyea	Aye
Jeff Martin	Aye
Terry Pope	Aye
Jimmy Warner-Absent	

6. Terry Pope made a Motion to adjourn the meeting, Jeff Martin seconded the Motion.
Vote as follows:

Mayor Larry Holbrook	Aye
Jill Carson	Aye
Gary McElyea	Aye
Jeff Martin	Aye
Terry Pope	Aye
Jimmy Warner-Absent	

Time of adjournment: 10:43 AM


MAYOR LARRY W. HOLBROOK

ATTEST: 
KAREN MAGGARD, TOWN CLERK

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Council of the Town of Pennington Gap, Virginia has convened closed session meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, 2.2-3711 of the Code of Virginia requires a certification by this Council of the Town of Pennington Gap, Virginia that such closed session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Pennington Gap, Virginia hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in closed session to which this certification resolution applies, and (ii) only such public business matters as were identified in the Motion convening the closed session were heard, discussed or considered by the Council of the Town of Pennington Gap, Virginia.

VOTE:

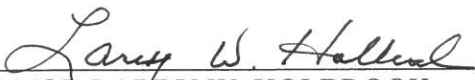
AYES: Mayor Larry W. Holbrook
Jill Carson
Gary McElyea
Jeff Martin
Terry K. Pope

NAYS: (for each Nay vote the substance of the departure from the requirements of the Act should be described)

ABSENT DURING VOTE: Jimmy Warner

ABSENT DURING CLOSED SESSION: Jimmy Warner

MEETING DATE: July 1, 2019


MAYOR LARRY W. HOLBROOK